



# WOKINGHAM BOROUGH COUNCIL

A Meeting of the **SCHOOLS FORUM** will be held virtually  
**VIRTUAL MEETING ON WEDNESDAY 6 DECEMBER  
2023 AT 10.00 AM**

A handwritten signature in black ink, appearing to read 'Susan Parsonage', written in a cursive style.

Susan Parsonage  
Chief Executive  
Published on 28 November 2023

Note: Members of the public are welcome to attend the meeting and participate in the meeting virtually, in accordance with the Council's Constitution. If you wish to participate virtually via Microsoft Teams, please contact Democratic Services:  
[democratic.services@wokingham.gov.uk](mailto:democratic.services@wokingham.gov.uk)

The meeting can also be watched live using the following link:  
<https://youtube.com/live/qpVJfM5juhM?feature=share>

Please note that other people may film, record, tweet or blog from the meeting. The use of these images or recordings is not under the Council's control.

<b>Our Vision</b>
<b><i>A great place to live, learn, work and grow and a great place to do business</i></b>
<b>Enriching Lives</b>
<ul style="list-style-type: none"> <li>• Champion excellent education and enable our children and young people to achieve their full potential, regardless of their background.</li> <li>• Support our residents to lead happy, healthy lives and provide access to good leisure facilities to enable healthy choices for everyone.</li> <li>• Engage and empower our communities through arts and culture and create a sense of identity for the Borough which people feel part of.</li> <li>• Support growth in our local economy and help to build business.</li> </ul>
<b>Providing Safe and Strong Communities</b>
<ul style="list-style-type: none"> <li>• Protect and safeguard our children, young and vulnerable people.</li> <li>• Offer quality care and support, at the right time, to reduce the need for long term care.</li> <li>• Nurture our communities: enabling them to thrive and families to flourish.</li> <li>• Ensure our Borough and communities remain safe for all.</li> </ul>
<b>Enjoying a Clean and Green Borough</b>
<ul style="list-style-type: none"> <li>• Play as full a role as possible to achieve a carbon neutral Borough, sustainable for the future.</li> <li>• Protect our Borough, keep it clean and enhance our green areas for people to enjoy.</li> <li>• Reduce our waste, promote re-use, increase recycling and improve biodiversity.</li> <li>• Connect our parks and open spaces with green cycleways.</li> </ul>
<b>Delivering the Right Homes in the Right Places</b>
<ul style="list-style-type: none"> <li>• Offer quality, affordable, sustainable homes fit for the future.</li> <li>• Ensure the right infrastructure is in place, early, to support and enable our Borough to grow.</li> <li>• Protect our unique places and preserve our natural environment.</li> <li>• Help with your housing needs and support people, where it is needed most, to live independently in their own homes.</li> </ul>
<b>Keeping the Borough Moving</b>
<ul style="list-style-type: none"> <li>• Maintain and improve our roads, footpaths and cycleways.</li> <li>• Tackle traffic congestion and minimise delays and disruptions.</li> <li>• Enable safe and sustainable travel around the Borough with good transport infrastructure.</li> <li>• Promote healthy alternative travel options and support our partners in offering affordable, accessible public transport with good transport links.</li> </ul>
<b>Changing the Way We Work for You</b>
<ul style="list-style-type: none"> <li>• Be relentlessly customer focussed.</li> <li>• Work with our partners to provide efficient, effective, joined up services which are focussed around our customers.</li> <li>• Communicate better with customers, owning issues, updating on progress and responding appropriately as well as promoting what is happening in our Borough.</li> <li>• Drive innovative, digital ways of working that will connect our communities, businesses and customers to our services in a way that suits their needs.</li> </ul>
<b>Be the Best We Can Be</b>
<ul style="list-style-type: none"> <li>• Be an organisation that values and invests in all our colleagues and is seen as an employer of choice.</li> <li>• Embed a culture that supports ambition, promotes empowerment and develops new ways of working.</li> <li>• Use our governance and scrutiny structures to support a learning and continuous improvement approach to the way we do business.</li> <li>• Be a commercial council that is innovative, whilst being inclusive, in its approach with a clear focus on being financially resilient.</li> <li>• Maximise opportunities to secure funding and investment for the Borough.</li> <li>• Establish a renewed vision for the Borough with clear aspirations.</li> </ul>

## MEMBERSHIP OF THE SCHOOLS FORUM

<b>Schools Representatives</b>	
<b>Maintained Schools</b>	
Carol Simpson	School Business Manager - Colleton Primary (Maintained)
Liz Woodards	School Business Manager - Hawkedon Primary (Maintained)
Nicky Taylor-Dickens	Headteacher – Willow Bank Infant
Amanda Woodfin	Headteacher - Bulmershe School
<b>Academies</b>	
Julia Mead	School Business Manager - St Sebastian's CE Primary (The Keys Academy Trust)
Phil Sherwood	Primary Academy Head - Sonning Cof E Primary (The Keys Academy Trust)
Brain Prebble - Chairman	Primary Academy Head – Rivermead Primary (Bellevue Place Education Trust)
Corrina Gillard	Primary Academy Head – Emmbrook Infant (The Circle Trust)
Derren Gray	Academy Head - The Piggott School (The Agape Multi-Academy Trust)
Andy Hinchliff	Academy Head - St Crispin's School (The Circle Trust)
Jenny Comber	Academy Head - Bohunt School (Bohunt Education Trust)
Shirley Austin	Academy Head - The Forest School (The Forest School Academy Trust)
Debra Briault – Vice-Chairman	Secondary Academy School Representative (The Circle Trust)
Vacancy (x3)	Academy Primary School
<b>Special Schools</b>	
Sara Attra	Special School Head - Addington School
<b>Early Years</b>	
Kerrie Clifford	Nursery Head - Ambleside Centre (Maintained)
Ian Morgan	Early Years Representative
<b>Wokingham Borough Council</b>	
Ian Pittock	Wokingham Borough Council
Ming Zhang	Assistant Director for Education and SEND
<b>Post 16 Education</b>	
Paul Gibson	Headteacher - Maiden Erlegh School

# **Schools Forum Task and Finish Groups Membership**

## **Schools Block**

Derren Gray - Head Piggott School (Chair)

Brian Prebble - Head Rivermead Primary

Corrina Gillard - Head Emmbrook Infant

Chris Coniam – School Business Manager Bulmershe School

Carol Simpson - School Business Manager Colleton Primary

Julia Mead – Chief Finance Officer Keys Academy Trust

## **High Needs Block**

Corrina Gillard - Head Emmbrook Infant

Sara Attra - Head Addington Special School

Raj Arava - School Business Manager Foundry College

Debra Briault – Chief Operating Officer Circle Trust

## **Early Years**

Ian Morgan - Director Little Ducklings Day Nursery

Kerrie Clifford - Head Ambleside Nursery

Karen Edwards - Manager Acorns Day Nursery

ITEM NO.	WARD	SUBJECT	PAGE NO.
12		<b>APOLOGIES</b> To receive any apologies for absence.	
13		<b>MINUTES OF PREVIOUS MEETING</b> To confirm the Minutes of the Extraordinary Meeting held on 6 November 2023 and the Meeting held on 11 October 2023.	7 - 18
14		<b>DECLARATION OF INTEREST</b> To receive any declarations of interest.	
15	None Specific	<b>2023/24 REVENUE MONITORING REPORT</b> To receive and consider the 2023/24 Revenue Monitoring Report.	19 - 30
16	None Specific	<b>DSG MANAGEMENT PLAN / SAFETY VALVE UPDATE</b> To receive a verbal update on the DSG Management Plan / Safety Valve Programme.	Verbal Report
17	None Specific	<b>DRAFT 2024/25 SCHOOLS BLOCK BUDGET</b> To receive and consider the Draft 2024/25 Schools Block Budget.	31 - 34
18	None Specific	<b>2024/25 PROPOSED DE-DELEGATED BUDGET</b> To receive and consider the 2024/25 Proposed De-delegated Budget.	35 - 38
19	None Specific	<b>2024/25 DRAFT CENTRAL SCHOOL SERVICES BLOCK BUDGET</b> To receive and consider the 2024/25 Draft Central School Services Block Budget.	39 - 44
20	None Specific	<b>INCLUSION FUNDING</b> To receive a verbal report about Inclusion Funding.	Verbal Report
21	None Specific	<b>FORWARD PROGRAMME</b> To consider the Forum's work programme for the remainder of the academic year.	

**Any other items which the Chairman decides are urgent**

A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading.

**CONTACT OFFICER**

**Luciane Bowker,**

Democratic & Electoral Services Specialist

**Tel**

0118 237 8118

**Email**

luciane.bowker@wokingham.gov.uk

**Postal Address**

Civic Offices, Shute End, Wokingham, RG40 1BN